



## REGIONAL COMPETITIVE BIDDING

### SUPPLY, DELIVERY, TESTING AND INSTALLATION OF FURNITURE AND EQUIPMENT FOR THE ECOWAS LOGISTICS DEPOT IN LUNGI, SIERRA LEONE

#### Invitation for Bids

RCB No: RCB N°: ECW/DAGS-PROC/RCB-Goods-Lungi/2024

20<sup>th</sup> September 2024

1. The Economic Community of West African States (ECOWAS) Commission intend to use part of its funds to proceeds for the contract for the **Supply, Delivery and Installation of Furniture and Equipment for the ECOWAS Logistics Depot in Lungi, Sierra Leone.**
2. The ECOWAS Commission, therefore, invites sealed bid for the supply of aforementioned Equipment in four (4) lots as indicated below:
  - **Lot 1:** Supply, Delivery, Testing and Installation of Office Furniture (Quantities and Specifications stated in the bidding document);
  - **Lot 2:** Supply, Delivery, Testing and Installation of IT Equipment and Accessories (Quantities and Specifications stated in the bidding document);
  - **Lot 3:** Supply, Delivery, Testing and Installation of Office & Security Equipment (Quantities and Specifications stated in the bidding document).
  - **Lot 4:** Supply, Delivery, Testing and Installation of Industrial Equipment (Quantities and Specifications stated in the bidding document).
3. The four (4) lots are distinct and indivisible, and the contract will be awarded per lot. Interested bidders with the requisite qualification and experience may bid for one (1), more than one (1) or all four (4) lots.
4. The Bidding Document is only obtainable at the Procurement Division, Directorate of General Administration, ECOWAS Commission, Plot 101, Yakubu Gowon Crescent, Asokoro District, Abuja, Nigeria, **upon submission of a written request and payment of One hundred US Dollars (US\$100) only by Cash or Bank draft made in favour of ECOWAS Commission, Abuja.**

For Bidders outside Nigeria, the Bidding Document can be mailed to interested Bidders **upon payment (by Transfer) of non-refundable fee of One hundred US Dollars (US\$100) only to ECOWAS Commission (transfer charges born by the bidder).** (Account Details available on request.).
5. Interested Bidders may obtain further information at the address below, during office hours: Monday to Friday from 9.00am to 4.00pm (Nigeria Time, GMT+1), ECOWAS Commission, Procurement Division, 1st Floor, Plot 101, Yakubu Gowon Crescent, Asokoro District, PMB 401, Abuja Nigeria.  
**E-mail: [ikkamara@ecowas.int](mailto:ikkamara@ecowas.int) with copy to [procurement@ecowas.int](mailto:procurement@ecowas.int); [gdikko@ecowas.int](mailto:gdikko@ecowas.int); [sbangoura@ecowas.int](mailto:sbangoura@ecowas.int); [mkonare@ecowas.int](mailto:mkonare@ecowas.int); [bmijida\\_ligbi@ecowas.int](mailto:bmijida_ligbi@ecowas.int); [folayiwola@ecowas.int](mailto:folayiwola@ecowas.int)**
6. In pursuance of Community human and financial capacity development in ECOWAS, foreign firms that do not enter into joint venture agreement with Member States' firms shall not be eligible to participate in a tender process where the contract is wholly financed by Community Funds.



7. Bids SHALL be valid for a period of **120 days** after Bid Opening and must be accompanied by a **Bid Security (ORIGINAL Bank Guarantee) as indicated below:**
- **Lot N°1:** Supply, Delivery, Testing and Installation of Office Furniture: the sum of **Four thousand USD (\$4 000)** or its equivalent in one of the currencies of one of the ECOWAS Member countries.
  - **Lot N°2:** Supply, Delivery, Testing and Installation of IT Equipment and Accessories: the sum of **Four thousand USD (\$4 000)** or its equivalent in one of the currencies of one of the ECOWAS Member countries.
  - **Lot N°3:** Supply, Delivery, Testing and Installation of Office Equipment: the sum of **Two thousand USD (\$2 000)** or its equivalent in one of the currencies of one of the ECOWAS Member countries.
  - **Lot N°4:** Supply, Delivery, Testing and Installation of Industrial Equipment: the sum of **Two thousand USD (\$2 000)** or its equivalent in one of the currencies of one of the ECOWAS Member countries

**The Bid Security (ies) SHALL REMAIN VALID for 148 Days after bid opening.**

8. Bids (**1 original and 3 Copies**) SHALL be delivered in a sealed envelope clearly marked "**Regional Competitive Bidding for the Supply, Delivery, Testing and Installation of Furniture and Equipment for the ECOWAS Logistics Depot in Lungi, Sierra Leone**" **Do Not Open, Except in Presence of the OPENING COMMITTEE.** The envelope SHALL also indicate the bidder's name as well as the Lot (s) for which he is bidding.
9. Bids SHALL be deposited in the ECOWAS Tender Box located at **General Administration, Procurement Division Office, 1st Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, PMB 401, Abuja, Nigeria** on or before **November 6, 2024 at 11 .00 am (Nigeria Time, GMT + 1).**
10. Bids will be opened the same day in the presence of the bidders/representatives via video conference at **11.30 am, (Nigeria Time, GMT + 1),** ECOWAS Commission, Abuja, Nigeria. A link will be communicated by ECOWAS Commission Procurement Division to all interested bidders before the online opening session.
11. This invitation for Bids can be also consulted on the ECOWAS Official website: <https://ecowas.int/procurement/>

**Commissioner for Internal Services**