



REQUEST EXPRESSION OF INTEREST N° 10/CEDEAO/DADR/2024

Publication period: 25/09/ to 09/10/ 2024

Title: RECRUITMENT OF A FIRM TO ASSIST CERTAIN ECOWAS MEMBER STATES IN CONDUCTING AGRICULTURAL JOINT SECTOR REVIEWS.

I. Context

The Economic Community of West African States (ECOWAS), represented by the Directorate of Agriculture and Rural Development (DADR), plans to finance a mission from its 2024 budget **to support certain ECOWAS member states in conducting joint sectoral reviews of the agricultural sector**. To carry out this activity, the ECOWAS Commission plans to recruit a consultancy firm to carry out the mission in the countries concerned under the supervision of the DADR.

II. Objectives

The main objective of this initiative is to strengthen the capacity of ECOWAS Member States to conduct effective and regular reviews of the agricultural sector, including Joint Sector Reviews (JSRs) and other relevant assessments, thereby ensuring the continuous improvement, accountability and transparency of agricultural policies and programmes in the region.

III. Mission of the Firm

The firm's main tasks are

1. Conduct thematic studies to conduct a joint sector review or evaluate the sector.
2. Facilitate the joint sector review process or any other evaluation process.
3. Review progress on development results
4. Review the performance of the agricultural sector
5. Review policies, programmes, institutions, and implementation processes
6. Review links, the enabling environment and assumptions
7. Strengthening the capacity of countries to organize reviews and assessments

IV. Profile required of the firm

The firm must provide evidence of its technical capacity to undertake this assignment and meet the following conditions:

- Experience in joint sector reviews in the agricultural sector.
- Experience in policy formulation, programme evaluation and strategic planning in the agricultural sector, particularly in West Africa, will be highly valued.
- Experience in analysing progress on development outcomes
- Experience in analysing the performance of the agricultural sector
- Strong ability to conduct in-depth thematic studies, analyse complex data sets and synthesize the information into usable recommendations
- Advanced skills in monitoring and evaluation and strategic planning.
- Extensive experience in the agricultural sector in the ECOWAS region, with a strong understanding of regional challenges and opportunities.
- Proven experience in engaging and collaborating with a wide range of stakeholders, including governments, development partners, non-state actors, the private sector, farmers, and researchers.
- Good knowledge of the socio-economic and agricultural environment in West Africa
- Good experience working in several ECOWAS member countries.

V. Selection criteria

Applications will be assessed based on the following evaluation criteria and scoring scales:

N°	Assessment criteria	Grading scale
I	General qualifications (education and general experience)	35 points
I-1	Proven experience of joint sector reviews in the agricultural sector;	20
I-2	Experience in analysing progress on development outcomes	10
I-3	Mastery of methods for collecting, analysing and processing agricultural data	5
II	Specific experience related to the assignment	55 points
II-1	Experience in analysing the performance of the agricultural sector	25
II-2	A good knowledge of the socio-economic and agricultural environment in West Africa	10
II-3	Strong ability to conduct in-depth thematic studies, analyze complex data sets and synthesize the information into usable recommendations	20
III	Language skills	10 points
III-1	Ability to communicate effectively in an official ECOWAS language, English, French, and Portuguese.	7
III-2	A working knowledge of a second language would be an advantage	3
	TOTAL MARKS	100 points

The minimum qualifying score is 70 points out of 100.

NB: the prerequisite and mandatory conditions to be met are the presentation of certificates of service rendered concerning the execution of similar contracts relating to activities, studies, and/or exercises connected with the assignment. Similar services not supported by legible copies of the cover sheets, signatures of the contracts performed, and certificates of successful completion will not be considered in the evaluation.

VI. Selection method:

The eligibility criteria, the establishment of the shortlist, as well as the selection procedure shall be in accordance with the ECOWAS Rules and Procedures for the Use of Consultants" (ECOWAS Procurement Code, revised version 2023), available on its website: <http://www.ecowas.int>. The selection method is **Consultant Qualification**.

VII. Duration

The total duration of the consultant's assignment is 30 working days over three (3) months from the date indicated in the notification of the service order for the start of the assignment.

VIII. Preparing and submitting applications

Applicants must provide a file containing:

- A covering letter.
- Copies of contracts or certificates for previous services.
- Up-to-date administrative documents from the firm

Expressions of interest should be submitted with the following subject line "**Expressions of interest for the recruitment of a firm to assist certain ECOWAS member states in conducting agricultural joint sector reviews**".

Interested firms can obtain further information at the address below during office opening hours, **Monday to Friday, 8.00 a.m. to 4.30 p.m.**

Applications must be sent to the following e-mail address: Procurement@ecowas.int and copy: cedeo.phasao.ugp@gmail.com ; atraore@ecowas.int; Director of Agriculture and Rural Development; sbangoura@ecowas.int, Director of Administration and General Service, ikkamara@ecowas.int ; Head of Procurement Division no later than **09 October 2024 at 11:59 PM GMT+1, Nigeria time.**

Director of Agriculture and Rural Development

Alain Sy TRAORE