



NOTICE OF EXPRESSION OF INTEREST N° 8/CEDEAO/DADR/2024

Publication period: 25/09/ to 09/10/ 2024

Title: RECRUITMENT OF A FIRM TO DEVELOP A TECHNICAL GUIDE TO RELEVANT, SPECIFIC AND MEASURABLE MONITORING AND EVALUATION INDICATORS FOR EVALUATING ECOWAP PROGRESS AND RESULTS; ESTABLISHMENT OF RELIABLE AND HIGH-QUALITY DATA COLLECTION MECHANISMS TO FEED ECOWAP INDICATORS.

I. Context

The Economic Community of West African States (ECOWAS), represented by the Directorate of Agriculture and Rural Development (DARD), plans to finance a mission from its 2024 budget to **develop relevant, specific and measurable monitoring and evaluation indicators to assess the progress and results of ECOWAP**. To carry out this activity, the ECOWAS Commission plans to recruit a consultancy firm to carry out the mission.

II. Objectives

The main objective of this initiative is to improve the monitoring and evaluation (M&E) framework of the ECOWAS Agricultural Policy (ECOWAP). This initiative aims to support evidence-based decision-making, promote accountability and advance the sustainable agricultural development objectives of ECOWAS Member States.

III. Mission of the firm

The firm's main tasks are

1. Facilitate the development of a comprehensive technical guideline including relevant, accurate and quantifiable monitoring and evaluation (M&E) indicators for ECOWAP.
2. Put in place robust and reliable data collection mechanisms to support the ECOWAP progress report
3. Propose a design for the dashboard of indicators specific to ECOWAP, in order to provide a succinct but comprehensive overview of the main performance measures and results.

IV. Profile required of the firm

The firm must provide evidence of its technical capacity to undertake this assignment and meet the following conditions:

- Proven experience in developing and implementing monitoring and evaluation frameworks for agricultural policies and programmes
- Good experience in developing comprehensive technical guides and designing robust data collection mechanisms
- Mastery of methods for collecting, analysing and processing agricultural data
- Good facilitation and communication skills to liaise effectively with a wide range of stakeholders
- Have already developed at least two technical guides for indicators in a sector
- A good knowledge of the socio-economic and agricultural environment in West Africa

Good experience of working in several ECOWAS member countries.

V. Selection criteria

Applications will be assessed on the basis of the following evaluation criteria and scoring scales:

N°	Assessment criteria	Grading scale
I	General qualifications (education and general experience)	35 points
I-1	Proven experience in developing and implementing monitoring and evaluation frameworks for agricultural policies and programmes	10
I-2	Good experience in developing comprehensive technical guides and designing robust data collection mechanisms	15
I-3	Mastery of methods for collecting, analysing and processing agricultural data	10
II	Specific experience related to the assignment	55 points
II-1	Have already developed at least two technical guides for indicators in a sector	25
II-2	A good knowledge of the socio-economic and agricultural environment in West Africa	20
II-3	Good experience of working in several ECOWAS member countries.	10
III	Language skills	10 points
III-1	Ability to communicate effectively in an official ECOWAS language, English, French and Portuguese.	7
III-2	A working knowledge of a second language would be an advantage	3
TOTAL MARKS		100 points

The minimum qualifying score is 70 points out of 100.

NB: the prerequisite and mandatory conditions to be met are the presentation of certificates of service rendered concerning the execution of similar contracts relating to activities, studies and/or exercises connected with the assignment. Similar services that are not supported by legible copies of the cover sheets and signatures of the contracts performed and certificates of successful completion will not be taken into account in the evaluation.

VI. Selection method :

The eligibility criteria, the establishment of the short list, as well as the selection procedure, shall be in accordance with the ECOWAS Rules and Procedures for the Use of Consultants" (ECOWAS Procurement Code, revised version 2023), available on its website: <http://www.ecowas.int> . The selection method is **Consultant Qualification**.

VII. Duration

The total duration of the consultant's assignment is 60 working days over a period of six (6) months from the date indicated in the notification of the service order for the start of the assignment.

VIII. Preparing and submitting applications

Applicants must provide a file containing :

- A covering letter ;
- Copies of contracts or certificates for previous services.
- Up-to-date administrative documents from the firm

Expressions of interest should be submitted with the following subject line "**Expressions of interest for the recruitment of a firm to develop relevant, specific and measurable monitoring and evaluation indicators to assess the progress and results of ECOWAP; establishment of reliable and high quality data collection mechanisms to feed ECOWAP indicators**".

Interested firms can obtain further information at the address below, during office opening hours, **Monday to Friday, 8.00 a.m. to 4.30 p.m.**

Applications must be sent to the following e-mail address: Procurement@ecowas.int and copy: cedeo.phasao.ugp@gmail.com ; atraore@ecowas.int; Director of Agriculture and Rural Development; sbangoura@ecowas.int, Director of Administration and General Service, ikkamara@ecowas.int ; Head of Procurement Division no later than **09 October 2024 at 11:59 PM GMT+1, Nigeria time.**

Director of Agriculture and Rural Development



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