

ECONOMIC COMMUNITY OF WEST AFRICAN STATES

TWELFTH SESSION OF THE COUNCIL OF MINISTERS

COTONOU, 15 - 17 NOVEMBER, 1982

FINAL REPORT

I. INTRODUCTION

1. The ECOWAS Council of Ministers held its twelfth session from 15 to 17 November, 1982 in the SHERATON HOTEL Conference Hall, Cotonou, People's Republic of Benin.

2. The following Member States were represented:

Benin
Cape Verde
Ivory Coast
Gambia
Ghana
Guinea
Liberia
Mali
Mauritania
Niger
Nigeria
Senegal
Sierra Leone
Togo.

The representatives of BOAD and CEAO attended as observers.

The List of Participants is attached as an appendix to this Report.

II. ELECTION OF OFFICERS

3. The following bureau was elected:

Chairman : Benin
Rapporteurs : Senegal and Nigeria

III. OPENING SESSION

4. His Excellency, Lt.-Colonel Isidore AMOUSSOU, Minister of Finance of the People's Republic of Benin and current Chairman of the Council, on behalf of His Excellency, Colonel Mathieu KEREKOU, Head of State and Chairman of the National Executive Council, the Government and People of Benin welcomed the distinguished delegates and observers. He gave a brief account of the operations of the Institutions since the last Summit of Heads of State and Government held in Cotonou in May, 1982 and expressed the hope that the Community would continue to make progress.

The full text of his speech is attached as an appendix to this Report.

5. His Excellency, Dr. Sheka KANU, Minister of Development and Economic Planning of the Republic of Sierra Leone, on behalf of his colleagues thanked His Excellency, President Mathieu KEREKOU, Head of State, Chairman of the National Executive Council, the Government and People of the Republic of Benin for the warm welcome accorded them and for the facilities placed at the disposal of the Council. He also thanked the Chairman of the Council for devoting himself so completely to the affairs of the Community.

IV. ADOPTION OF AGENDA

6. The Council adopted the following Agenda:

1. Election of Officers
2. Report of the Executive Secretary
3. Report of the Financial Controller

4. Report of the External Auditor
5. Report of the Finance Experts
6. Report on the Implementation of Decisions by Member States
7. Reports of the Ministerial Ad Hoc Committee:
8. Report of the Trade, Customs, Immigration, Money and Payments Commission
9. Report of the Board of Directors

V. CONSIDERATION OF THE REPORT OF THE EXECUTIVE SECRETARY

7. The Executive Secretary presented an interim report on the activities of the Community since the May 1982 session of the Council.

8. The Council took note of the said report. It recommended that the Executive Secretary should ensure that Community decisions are implemented and to refrain from initiating new projects while those in the Work Programme are still to be implemented. In view of the financial constraints facing Member States and the Community, it was directed that attention be concentrated on:

- (a) telecommunications
- (b) transport
- (c) the trade liberalisation programme
- (d) agriculture
- (e) monetary and payments cooperation
- (f) energy programme; and

other areas are to be given less emphasis for the time being.

9. It was also decided that both the Secretariat and the Fund should curtail expenditures on seminars and missions and concentrate on the implementation of the Community's programme at home.

10. Council expressed grave concern at the failure of the Executive Secretary to submit to it a memorandum on Separation Allowance as demanded at its last meeting in May 1982. Council directed that the said memorandum be submitted to it unfailingly at its May 1983 session. The memorandum should contain a full account of those who have so far received the allowance, how much they were paid, the date on which they were paid and rules that should guide future payments. Council directed that on no account must any Separation Allowance be paid until Council takes a final decision on the matter.

VI. CONSIDERATION OF THE REPORT OF THE FINANCIAL CONTROLLER

11. The Financial Controller submitted a comprehensive report pointing out the lapses in the implementation of the 1981 budget as well as the shortcomings in the financial management of the Executive Secretariat and the ECOWAS Fund.

12. Council deplored the excessive over-expenditure recorded against a number of budget heads.

13. Council requested the Executive Secretary and the Managing Director to submit written explanations to clarify some of the points raised in the report.

14. Council took note of the report and encouraged him to continue the close monitoring of the affairs of the Institutions

15. Council adopted the following recommendations which include the amended version of the proposals in the Financial Controller's Report:

(i) That in view of difficulties faced in the past and in order that the programmes approved in the budget can be set in motion, Member States should seek an effective way of ensuring that their assessed contributions reach the Secretariat early enough in the year.

(ii) That the cash shortage discovered in the cash book should be written off. This decision is not to be cited as a precedent.

(iii) The Executive Secretary and the Managing Director of the Fund should set up as soon as possible a social security scheme and a proper management of the funds deducted in respect of the Provident Fund.

(iv) That a list of approved contractors be compiled by the Secretariat and the Fund and that the ceiling of 25,000 U.A. provided for in Article 023(i) of the Financial Regulations for the award of contracts by the Executive Secretary is reduced to 7,500 U.A.

(v) That Management should ensure that Travel Return Forms are filled by all officers on return from missions abroad. Officers who fail to account for journeys undertaken shall not be entitled to further travel allowance.

(vi) That all ECOWAS property be properly marked for identification purposes.

(vii) The Executive Secretary and the Managing Director of the Fund should prepare the following in support of future budgets:

- the management accounts for the past financial year;
- an inventory account of Community properties to allow for a proper control and management of these properties.

(viii) The Executive Secretary and the Managing Director of the Fund are to ensure proper management of funds placed in banks and effect transfer through a procedure which provides the necessary safeguard, and see to it that all such transfers are pre-audited.

(ix) The Financial Controller should strengthen the system of pre-audit to avoid the over-expenditure of budgetary sub-heads.

(x) It was recommended that in future, virements from one sub-head to the other is to be avoided but where this is considered to be absolutely necessary, consultation must be made with the Financial Controller. The written approval of the Chairman must also be obtained.

(xi) In order to raise the efficiency of the personnel in the accounting departments of the Community's institutions, Council decided that all staff of the Accounts Department should be given in-service training and if necessary a firm of accountants should be employed to devise an effective accounting system for the Community.

VII. CONSIDERATION OF THE REPORT OF THE EXTERNAL AUDITOR

16. After the presentation of the report of the External Auditors, the Council deplored the fact that the 1981 Accounts attached to the report was not available in the French language and expressed disappointment at the absence of explanatory notes on the tables presented. It was requested that the Report of the External Auditor should be re-submitted at the next session of Council.

VIII. CONSIDERATION OF THE REPORT OF THE FINANCE EXPERTS

17. Consideration of the report of the Finance Experts brought out the absence of a strict and proper management of the Budget. The discussions revealed a real confused state of affairs with respect to funds committed but not actually disbursed, arrears and unspent amounts from previous financial years.

18. Council, however, approved the draft Budget for 1983 but directed that the following information should be made available to Council at its next session:

- (i) a proper and full account of the management of the 1981 and 1982 budgets
- (ii) the financial situation as at 30.4.83.

19. Furthermore, Council underscored the necessity for making available well in time to Member States the background documents for its meeting especially the Reports of the External Auditors and of the Financial Controller.

20. Council called upon the Executive Secretary to ensure that the observance of strict accountability and austerity measures that prevails in Member States of ECOWAS becomes the basis for sound financial management in our institutions.

IX. CONSIDERATION OF THE REPORT ON THE IMPLEMENTATION OF DECISIONS BY MEMBER STATES

21. The Chairman of Council gave an account of the mission he undertook with the Executive Secretary and his senior officials in the following Member States:

Benin
Ivory Coast
Ghana
Niger and
Togo

in connection with the implementation of the decisions of the Community. Council took note of the account given as well as the observations of the Chairman and urged that the missions to the other Member States should be undertaken.

22. With respect to payment of contributions, Council decided that the enforcement of the provisions of Article 54 of the Treaty should be contemplated only after the tour of the other Member States by the Chairman.

X. CONSIDERATION OF THE REPORT OF THE MINISTERIAL AD HOC COMMITTEES

A. Revival of Community Activities

23. After a discussion of the results of the meetings of the above Ministerial Ad Hoc Committee, Council adopted the Report and took decisions on the following issues - the Decisions are attached to this Report:

- Modalities for the implementation of the provisions of paragraph 7 of Article 8 of the ECOWAS Treaty;
- Structural Problems;
- Procedure for the Construction of the Headquarters of the Community Institutions;
- Determination of the basis for the Remuneration of the External Auditor;
- Adoption of strategy and policies for the development of projects.

24. As regards the proposal for the convening of a Sub-Committee of Legal Experts - to examine the relationship between the Executive Secretariat and the ECOWAS Fund - Council decided that this should be done by its Chairman. In addition to the terms of reference proposed in the Reports of the Ministerial Ad Hoc Committee, the Legal Expert would also be required to consider the issue of the hierarchy of Acts and Decisions of the Community decision-making bodies.

B. Harmonisation of Trade Liberalisation Programmes of the three Organisations (CEAO/ECOWAS/MRU)

25. On this point, Council took note of the said Report and requested the Executive Secretary to continue with the studies he had earlier been mandated to undertake on this matter.

26. Council stressed that the studies should emphasise trade liberalisation, monetary cooperation, balance of payments and other support measures.

XI. CONSIDERATION OF THE REPORT OF THE TRADE, CUSTOMS, IMMIGRATION, MONETARY AND PAYMENTS COMMISSION

27. After the presentation of the above Report by the Chairman of the Commission, Council adopted:

(i) the document relating to the ECOWAS Regulations on the Coding of Customs, Statistical and Tax Regimes;

ECONOMIC COMMUNITY OF WEST AFRICAN STATES

ELEVENTH SESSION OF THE COUNCIL OF MINISTERS OF ECOWAS

COTONOU, 21 - 26 MAY, 1982.

VOTE OF THANKS

The 11th Session of the Council of Ministers of the Economic Community of West African States (ECOWAS) meeting in the Conference Hall of Hotel Sheraton, at Cotonou, from 21 to 26 May, 1982 expresses its gratitude to His Excellency, President Mathieu KEREKOU, Chairman of the Central Committee of the People's Revolutionary Party of Benin, Chairman of the National Executive Council, to the Government and the People of Benin for their very warm hospitality and for the excellent facilities placed at its disposal and the cordial atmosphere created which contributed a great deal to the success of its deliberations.

DONE AT COTONOU ON THE 26TH OF MAY, 1982.

THE COUNCIL OF MINISTERS.

partner States. Mr. Pisani urged countries of the West African sub-region to adopt a policy of self-reliant development, with top priority being accorded food self-sufficiency. He expressed the desire of the EEC to improve the STABEX system in order to enable the ACP States to better exploit their natural resources.

33. The Chairman of Council, Honourable Isidore AMOUSSOU congratulated his colleagues for the satisfactory results achieved during this Twelfth Session of Council.

34. The Council of Ministers congratulated the Executive Secretary and his colleagues as well as the Rapporteurs for the quality of the work produced.

XV. ADOPTION OF REPORT

35. This Report was adopted.

Done at Cotonou, 17th November, 1982

FOR THE COUNCIL



HONOURABLE ISIDORE AMOUSSOU

CHAIRMAN

ECONOMIC COMMUNITY OF WEST AFRICAN STATES

12TH SESSION OF THE COUNCIL OF MINISTERS

COTONOU, 15 - 17 NOVEMBER, 1982

C O N D O L E N C E S

The Council of Ministers of the Economic Community of West African States (ECOWAS) holding its Twelfth Session in Cotonou, from 15 to 17 November, 1982, wishes to express its deepest condolences to His Excellency, Mathieu KEREKOU, President of the People's Republic of Benin as well as to the Government and People of Benin on the sad event of the death of Honourable Ignace ADJO BOCO, President of the Standing Committee of the Benin National Revolutionary Assembly.

Done at Cotonou on November 17, 1982

The Council of Ministers

ECONOMIC COMMUNITY OF WEST AFRICAN STATES

12TH SESSION OF THE COUNCIL OF MINISTERS

COTONOU, 15 - 17 NOVEMBER, 1982

VOTE OF THANKS

The 12th Session of the Council of Ministers of the Economic Community of West African States (ECOWAS) meeting in the Conference Hall of Hotel Sheraton, at Cotonou, from 15th to 17th November, 1982 expresses its gratitude to His Excellency, President Mathieu KEREKOU, Chairman of the Central Committee of the People's Revolutionary Party of Benin, Chairman of the National Executive Council, to the Government and the People of Benin for their very warm hospitality and for the excellent facilities placed at its disposal and the cordial atmosphere created which contributed to the success of its deliberations.

Done at Cotonou on the 17th November, 1982

The Council of Ministers

ANNEXE 1/ANNEX 1

COMMUNAUTE ECONOMIQUE DES ETATS DE L'AFRIQUE DE L'OUEST / ECONOMIC COMMUNITY OF WEST AFRICAN STATES

DOUZIEME SESSION DU CONSEIL DES MINISTRES / TWELFTH SESSION OF THE COUNCIL OF MINISTERS

COTONOU, 15 - 17 NOVEMBRE 1982

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COTONOU, 15 - 17 NOVEMBER, 1982

LISTE DES PARTICIPANTS/LIST OF PARTICIPANTS

PAYS/COUNTRY	NOM/NAME	ADRESSE ET FONCTION/ADDRESS AND FUNCTION
BENIN	AMOUSSOU ISIDORE (S.E.)	MINISTRE DES FINANCES, COTONOU
	AYAYI MANASSE (S.E.)	MINISTRE DU COMMERCE, COTONOU
	ADJAHO RICHARD	DIRECTEUR DES ETUDES ET DE LA PLANIFICATION, MINISTERE DES FINANCES, COTONOU ↓.
	AHOUANMENO JEROME	DIRECTEUR DES AFFAIRES MONETAIRES ET BANCAIRES MINISTERE DES FINANCES, B.P. 302, COTONOU
	DANVIDE ADOLPHE	DIRECTEUR DU COMMERCE EXTERIEUR, B.P. 2037, COTONOU
	DOSSOU SAMUEL	CONSEILLER TECHNIQUE JURIDIQUE, PRESIDENCE DE LA REPUBLIQUE, COTONOU
	WILSON JAMES	CHEF SERVICE DES RELATIONS INTERNATIONALES, DIRECTION DES DOUANES, B.P. 400, COTONOU
	DOKPONOU SEVERIN	DIRECTEUR ADJOINT DE LA SOLDE ET DE LA DETTE VIAGERE, MINISTERE DES FINANCES, COTONOU
	LABITE JEAN	DIRECTEUR ADJOINT DES ETUDES, MINISTERE DES FINANCES, COTONOU
CAP VERT	SOTINKON ADJUAVI LEONIE	SERVICE RELATIONS INTERNATIONALES, DIRECTION DES DOUANES, B.P. 400, COTONOU
	CORREIA F. M.	DIRECTEUR GENERAL DOUANES, MINISTERE DE L'ECONOMIE ET DES FINANCES, B.P. 98, PRAIA
COTE D'IVOIRE	BRAZAO DE ALMEIDA A. A.	INSPECTEUR DES DOUANES, DIRECTION GENERAL DES DOUANES, B.P. No. 98, PRAIA
	KOUAME TEHOVA	SECRETAIRE PERMANENT CEDEAO-CEAO-ACP-CEE, B.P.V. 25, ABIDJAN
	OULE RIGOBERT	DIRECTEUR GENERAL ADJOINT DES FINANCES, B.P.V. 57, ABIDJAN

THE GAMBIA	MANNEH M. S. K. (HON. DR.)	MINISTER, MINISTRY OF ECONOMIC PLANNING AND INDUSTRIAL DEVELOPMENT, BANJUL
	SARR S. J. O. (H.E.)	GAMBIA HIGH COMMISSIONER, 162 AWOLOWO ROAD, LAGOS
	BAYO KALIDU M.	SENIOR ASSISTANT SECRETARY
GHANA	ADU-GYAMFI KWADWO (H.E.)	AMBASSADOR, EMBASSY OF GHANA, COTONOU
	CLOTTEY JESSE	DEPUTY MANAGER, BANK OF GHANA, ACCRA
	DARKO EMMANUEL	ECONOMIC PLANNING OFFICER, MINISTRY OF FINANCE AND ECONOMIC PLANNING, P. O. BOX M.40, ACCRA
GUINEE	TOURE MAMOUNA (S.E.)	MINISTRE DU COMMERCE EXTERIEUR, MINISTERE DU COMMERCE EXTERIEUR, CONAKRY
	CAMARA IBRAHIM CAMILLE	DIRECTEUR DE LA DIVISION CEDEAO, MINISTERE DE LA COOPERATION INTERNATIONALE, CONAKRY
	KEITA KEMOKO	DIRECTEUR GENERAL ADJOINT DES DOUANES, DIRECTION GENERALE DES DOUANES, CONAKRY
	BAH SIRADIOU	DIRECTEUR ADJOINT DU BUREAU D'ETUDES, BANQUE CENTRALE DE LA REP. DE GUINEE, CONAKRY
LIBERIA	KOENIG HENRIETTA M. (MRS.)	DEPUTY MINISTER, MINISTRY OF FINANCE, MONROVIA
	WARD AMELIA (MRS.)	ASSISTANT MINISTER FOR ECONOMIC AFFAIRS, MINISTRY OF PLANNING AND ECONOMIC AFFAIRS, MONROVIA
	JEFFY PAUL	MINISTRY OF PLANNING & ECONOMIC AFFAIRS, P.O. BOX 9016, MONROVIA
MALI	KEITA DRISSA (S.E.)	MINISTRE DES FINANCES, MINISTERE DES FINANCES, BAMAKO
	DIALLO DEMBA (S.E.)	AMBASSADEUR DU MALI, P. O. BOX 1121, ACCRA
	DICKO HOUSSEINI	CONSEILLER TECHNIQUE, MINISTERE DES FINANCES, BAMAKO
	TOURE M. ALPHA	CONSEILLER TECHNIQUE, MINISTERE DES FINANCES, BAMAKO
	NDIAYE ANTHIOUMANE	CONSEILLER TECHNIQUE, PRESIDENCE DU GOUVERNEMENT, BAMAKO
	SIDIBE YALLA	MINISTER DES FINANCES. BAMAKO

MAURITANIE	BABA AHMED SALEM	REPRESENTANT LE MINISTRE DES FINANCES, B.P. 198, NOUAKCHOTT
NIGER	BAILLET GILLES	DIRECTEUR GENERAL ADJOINT DES DOUANES, MINISTERE DES FINANCES, NIAMEY
	LABO MAMANE SOULEY	RESPONSABLE A LA DIVISION TARIF LEGISLATION ET RELATIONS EXTERIEURES, DIRECTION GENERALE DES DOUANES ET REGIES, B.P. 244, NIAMEY
NIGERIA	HON. CHIEF MRS A.E. OYAGBOLA	MINISTER, FEDERAL MINISTRY OF NATIONAL PLANNING, LAGOS
	IDOKOGI C. O.	SECRETARY FOR ECONOMIC AFFAIRS, FEDERAL MINISTRY OF NATIONAL PLANNING, LAGOS
	AKPOBASAH MOSES. A.B.	ASSISTANT DIRECTOR, FEDERAL MINISTRY OF NATIONAL PLANNING, LAGOS
	ONWUEKWE A. I.	DEPUTY SECRETARY, ECONOMIC DEPARTMENT, EXECUTIVE OFFICE OF THE PRESIDENT, LAGOS
	HEMBAH DOUGLAS	EXTERNAL AFFAIRS OFFICER, MINISTRY OF EXTERNAL AFFAIRS, LAGOS
	ADEBANJO G. O. (MRS.)	LEGAL ADVISER, FEDERAL MINISTRY OF JUSTICE, LAGOS
	ONIWON J. O.	EXTERNAL AFFAIRS OFFICER, EMBASSY OF NIGERIA, COTONOU
SENEGAL	FALILOU KANE (S.E.)	MINISTRE DU COMMERCE, MINISTERE DU COMMERCE, DAKAR
	SALOUM KANDE (S.E.)	AMBASSADEUR DU SENEGAL AU NIGERIA, AMBASSADE DU SENEGAL, LAGOS
	WADE OUMAR TIDIANE	SECRETAIRE PERMANENT DU COMITE NATIONAL CEAO/CEDEAO, MINISTERE DU COMMERCE, DAKAR
	SOW ABDOURAHMANE	CONSEILLER TECHNIQUE, MINISTERE DU COMMERCE, DAKAR
	NANGA ARMAND JEAN-JACQUES	INSPECTEUR DES DOUANES, B.P. 10247, DAKAR

SIERRA LEONE	KANU S. H. (HON.)	MINISTER, MINISTRY OF DEVELOPMENT AND ECONOMIC PLANNING, FREETOWN,
	MOMOH ALOYSIUS B.	DEPUTY DEVELOPMENT SECRETARY, MINISTRY OF DEVELOPMENT AND ECONOMIC PLANNING, FREETOWN
TOGO	TETE TEVI-BENISSAN (S.E.)	MINISTRE DE L'ECONOMIE ET DES FINANCES, TOGO
	LAWSON L.A.E.	DIRECTEUR DE LA COOPERATION ECONOMIQUE, MINISTERE AFFAIRES ETRANGERES ET COOPERATION, LOME
	LABAN KODJO	CONSEILLER TECHNIQUE DU MINISTRE DE L'ECONOMIE ET DES FINANCES, LOME
	KOGBETSE MENSA	DIRECTEUR ADJOINT DU FINANCEMENT DU PLAN, DIRECTION GENERALE DU PLAN, B.P. 1667, LOME
	FELIBICON BANDIBE	CHEF DE DIVISION PRODUCTION ET ENTREPRISES, DIRECTION DE L'ECONOMIE, LOME
OBSERVATEUR/OBSERVER	KEITA JULIEN	DIRECTEUR, CEAO
SECRETARIAT/FONDS	A. D. OUATTARA	SECRETAIRE EXECUTIF
	R. TUBMAN	MANAGING DIRECTOR, ECOWAS FUND
	J. NTI	SECRETAIRE EXECUTIF ADJOINT (ADMINISTRATION)
	D. T. SAKHO	SECRETAIRE EXECUTIF ADJOINT (AFFAIRES ECONOMIQUE)
	I. O. ADEYALE	FINANCIAL CONTROLLER
	R. A. DILLSWORTH	EXTERNAL AUDITOR, 37 PERCIVAL STREET, FREETOWN
	S. IBRAHIM	DIRECTEUR GENERAL ADJOINT (FONDS)
	FAUX DANIEL R.W.	DIRECTOR, TRANSPORT, TELECOMMUNICATIONS & ENERGY DEPARTMENT
	J. E. A. MANU	DIRECTOR, DEPARTMENT OF ECONOMIC STUDIES AND STATISTICS
	F. X. GRIMAUD	DIRECTEUR DEPARTEMENT JURIDIQUE
	P. C. CAKPO	DIRECTEUR, DEPARTEMENT COMMERCE, DOUANES, IMMIGRATION, QUESTIONS MONETAIRES ET DATEMENTS

J. EGHAGHA	DIRECTOR OF ADMINISTRATION
M. KAH	DIRECTOR OF AUDIT
R. OSEI-BOATENG (MRS.)	DIRECTOR, LEGAL DEPARTMENT, ECOWAS FUND
G. A. HAMIDOU	DIRECTEUR DES FINANCES
M. B. FALL	SECRETAIRE GENERAL (FONDS CEDEAO)
N. R. GABBIDON	INTERNAL AUDITOR, ECOWAS FUND
M. H. DIALLO	DIRECTEUR DES ETUDES & ANALYSE DES PROJETS, FONDS CEDEAO
O. DIALLO	DIRECTEUR DES OPERATIONS (FONDS)
A. HILLAH	DIRECTEUR DE L'ADMINISTRATION
S. BALDE	DIRECTEUR DES FINANCES
F. OFEI	PRINCIPAL OFFICER (RESEARCH)
Y. SOW	SENIOR OFFICER (ECONOMIC STUDIES)
M. B. JOOF	PRINCIPAL OFFICER (ADMINISTRATION)
K. DOKOU	COMPTABLE GENERAL (FONDS)
J. N. BROWN	ECONOMIST/STATISTICIAN (FONDS)
S. O. ABIMBOLA (MRS.)	LIBRARIAN
D. MENSAH	CHEF DE SECTION (PROJETS)
N.C.B. OGBONNA	ASSISTANT TREASURER
C. NOUCHET	COST ACCOUNTANT
E. BAIDEN	ASSISTANT INTERNAL AUDITOR
D. MACAULEY-HOMAWOO	HEAD OF CONFERENCE, INFORMATION AND PUBLIC RELATIONS DIVISION (FONDS)
T. MOUCHARAFOU	CHARGE D'APPROVISIONNEMENT (FONDS)
M. H. JALLOH	LIBRARIAN/DOCUMENTALIST, (FONDS)
A. JALLOW	HEAD OF LINGUISTIC DIVISION (ECOWAS FUND)
G. K. TORTCHAR	TRANSLATOR, ECOWAS FUND
J. F. TOKPLO	TRADUCTEUR (FONDS)

ECONOMIC COMMUNITY OF WEST AFRICAN STATES

12TH SESSION OF THE COUNCIL OF MINISTERS

COTONOU, 15 - 17 NOVEMBER, 1982

Decision C/DEC 1/11/82 relating to the preparation and implementation of the Budget of Community Institutions

The COUNCIL of MINISTERS,

- MINDFUL of Article 6 of the ECOWAS Treaty establishing the Council of Ministers and its composition and functions ;
- MINDFUL of the provisions of Article 53 of this Treaty relating to the Budget of the Community ;
- MINDFUL of Decision C/DEC 4/5/81 of the Council of Ministers relating to the Financial Regulations and the Budgetary nomenclature ;
- AFTER EXAMINING the Financial Controller's Report and recognising the need for a sound financial management in Community Institutions ;

D E C I D E S

Article 1

The Executive Secretary and the Managing Director of the Fund shall submit in support of their draft budgets

for a new financial year,

i) the management and administrative accounts for the previous financial year.

ii) An inventory of Community assets to ensure proper monitoring and control over their management.

Article 2

For purposes of implementing Article 023 (i) of the Financial Regulations, the ceiling for contracts that may be awarded by the Head of each Institution shall henceforth be fixed at 7500 (Seven thousand five hundred) units of account. Splitting of contracts or orders shall not be permitted.

The provisions of Article 023 of the Financial Regulations are hereby accordingly amended.

Article 3

The Executive Secretary is hereby authorised to take the appropriate measures to write off the Petty Cash deficits of FCFA.257.518 (Two hundred and fifty seven thousand five hundred and eighteen) and N155.08 (One hundred and fifty-five Naira eight kobo) mentioned in the report of the Financial Controller (Document ECW/CMXII/3 of November 1982).

Article 4

In keeping with the provisions of the Staff Regulations the Executive Secretary and the Managing Director of the Fund shall establish a social security scheme and a management account

for funds deducted in respect of the Provident Fund.


Article 5

This decision shall enter into force upon signature and shall be published in the Official Journal of the Community and the National Gazette of each Member State.

Done at Cotonou this 17th day of November 1982 in one original in the French and English languages both texts being equally authentic.

For the Council of Ministers

Chairman

A handwritten signature in black ink, consisting of a large, stylized 'I' followed by a large, sweeping 'M' that loops back to the left.

Honourable Isidore AMOUSSOU

ECONOMIC COMMUNITY OF WEST AFRICAN STATES

12TH SESSION OF THE COUNCIL OF MINISTERS

Cotonou, 15 - 17 November, 1982

Decision C/DEC 2/11/82 relating to the adoption of the
Budget of the Executive Secretariat for 1983.

The COUNCIL of MINISTERS,

- MINDFUL of Article 6 of the ECOWAS Treaty establishing
the Council of Ministers and defining its composition and
functions ;

- MINDFUL of the provisions of Article 53 of the
Treaty relating to the Budget of the Community ;

- HAVING EXAMINED the report of the Finance Experts
Committee ;

D E C I D E S

Article 1

The Budget of the Executive Secretariat for the
financial year 1983 is in balance as to revenue and expenditure
amounting to a total of 6,557,350 (Six Million Five Hundred
and Fifty Seven Thousand Three Hundred and Fifty) Units of
Account .

Article 2:

This decision shall enter into force upon signature and shall be published in the Official Journal of the Community and the Official Gazette of each Member State.

DONE AT COTONOU THIS 17TH DAY OF NOVEMBER 1982 IN ONE SINGLE ORIGINAL IN THE FRENCH AND ENGLISH LANGUAGES, BOTH TEXTS BEING EQUALLY AUTHENTIC.

FOR THE COUNCIL OF MINISTERS

A handwritten signature in black ink, consisting of a large, stylized 'A' followed by a smaller 'M' and a long horizontal stroke.

CHAIRMAN
HONOURABLE ISIDORE AMOUSSOU

ECONOMIC COMMUNITY OF WEST AFRICAN STATES

12TH SESSION OF THE COUNCIL OF MINISTERS
COTONOU, 15 - 17 NOVEMBER, 1982

DECISION N° C/DEC. 3/11/82 RELATING TO COMMUNITY RULES AND
REGULATIONS ON THE CODING OF CUSTOMS, STATISTICAL AND TAX REGIMES.

THE COUNCIL OF MINISTERS

MINDFUL of Article 6 of ECOWAS Treaty relating to the
establishment, composition and functions of
the Council of Ministers,

MINDFUL of Articles 12, 13, 14 and 15 of the Treaty
of the Economic Community of West African
States (ECOWAS),

MINDFUL of Decision n° C/DEC. 7/11/79 of the Council
of Ministers relating to the trade liberalisa-
tion programme, trade cooperation and related
issues,

MINDFUL of Decision n° C/DEC. 3/5/80 of the Council of
Ministers relating to the proof and verifica-
tion of Community originating products and the
procedures for the movement of goods within
the Community,

FOLLOWING the recommendation of the Trade, Customs,
Immigration, Monetary and Payments Commission
made at its meeting in Cotonou from 28 October
to 2 November, 1982,

D E C I D E S

.../...

Article 1:

The following are hereby adopted for application within Member States :

- The document relating to the Regulations on the coding of ECOWAS Customs, Statistical and Tax Regimes
- The models of customs declaration forms:
 - 'C' Home use
 - 'E' Exports
 - 'S' Temporary admission and warehousing regimes
 - 'R' Re-export

prepared and standardised for the computerisation requirements of Customs and statistical data on external trade of Member States. These documents are attached to this Decision.

Article 2:

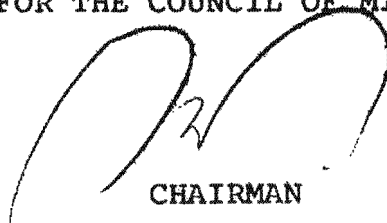
Member States shall take all necessary legal and administrative measures for the application of these documents and shall communicate to the Executive Secretariat the relevant legislations.

Article 3:

This Decision shall enter into force upon signature and shall be published in the Official Journal of the Community and in the National Gazette of each Member State.

DONE AT COTONOU, 17TH NOVEMBER 1982 IN
ONE SINGLE ORIGINAL IN THE ENGLISH AND
FRENCH LANGUAGES, BOTH TEXTS BEING AUTHENTIC.

FOR THE COUNCIL OF MINISTERS



CHAIRMAN

HONOURABLE ISIDORE AMOUSSOU

ECONOMIC COMMUNITY OF WEST AFRICAN STATES

12TH SESSION OF THE COUNCIL OF MINISTERS

COTONOU, 15 - 17 NOVEMBER 1982

Decision C/DEC4/11/82 fixing the modalities for the implementation of the provisions of paragraph 7 Article 8 of the ECOWAS Treaty.

THE COUNCIL OF MINISTERS,

MINDFUL of Article 6 of the ECOWAS Treaty establishing the Council of Ministers, its composition and functions;

MINDFUL of the provisions of paragraph 7 of Article 8 of this Treaty.

MINDFUL of the Decision on the quota system.

CONSIDERING Decision C/DEC.8/5/82 of the Council of Ministers relating the establishment of an AD HOC Ministerial Committee responsible for studying and formulating a short term revival action programme for community activities;

AFTER consideration and adoption of the report of the above mentioned Ministerial Ad Hoc Committee which met from the 8th to the 11th of November 1982;

ACCEPTING the importance of the quota system as established for the recruitment into the Institutions of the Community;

D E C I D E S

Article 1: All recruitment shall be based on wide advertisement.

Article 2: Each Member State would as much as possible submit a short list of candidates to the Secretariat to enable the Community to make an appropriate choice.

Article 3: When a post is allocated to a Member State in conformity with the quota system and this Member State is unable to fill it within a time limit of nine months, the offer shall lapse and the

.../2

post will be subject to open competition in all Member States. However, this state shall be given priority in the case of any future vacancies.

Article 4: The date of notification shall be the date on which correspondence inviting Member States to propose candidates for the vacancy is received. Such correspondence should include job description and all other necessary information.

Article 5: Candidates selected by the Institutions of the Community will be subject to a period of probation as stipulated in the staff Regulations before their appointment can be confirmed.

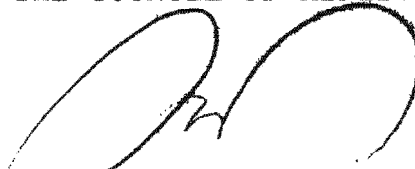
Article 6: In the case of non confirmation of appointment the Executives of the Institutions may revoke the appointment of incompetent officers.

Article 7: Exceptionally, posts in the Linguistic Division (translators, interpreters) shall not be subject to the quota system. These posts are left open to competition in order to attract the best translators and interpreters in the sub-region.

Article 8: This decision shall enter into force upon signature and shall be published in the official Journal of the Community and in the National Gazette of each Member State.

DONE AT COTONOU THIS 17TH DAY OF NOVEMBER 1982
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FOR THE COUNCIL OF MINISTERS



CHAIRMAN

HONOURABLE ISIDORE AMOUSSOU

ECONOMIC COMMUNITY OF WEST AFRICAN STATES

12TH SESSION OF THE COUNCIL OF MINISTERS

COTONOU, 15TH TO 17TH NOVEMBER 1982

Decision C/DEC 5/11/82 relating to structural problems.

THE COUNCIL OF MINISTERS

- MINDFUL of Article 6 of the ECOWAS Treaty establishing the Council of Ministers, and defining its composition and functions;
- RECALLING the provisions of Articles 8 and 9 of the ECOWAS Treaty;
- CONSIDERING the development of Community activities and the consequent volume of work;
- HAVING examined the recommendations made by the Ministerial Ad Hoc Committee on structural problems;
- HAVING considered the organisational chart proposed by the Executive Secretariat in this respect;

D E C I D E S

ARTICLE 1:

The 8 existing Departments at the Executive Secretariat corresponding to the technical and specialised Commissions and the objectives laid down in the Treaty are hereby maintained. The Executive Secretary is requested to prepare and submit an organational chart for both Institutions for the next session of Council. This chart shall contain a rational division of labour between the different units.

ARTICLE 2:

Officers appointed to head these Departments should be competent professionals with the requisite qualifications.

Article 3:

There shall be appropriate delegation of powers to the Directors of Departments to make them accountable to the Institutions for the activities of their Departments and to enable them have access to the appropriate authorities in the Member States.

Article 4:

This decision shall enter into force upon signature and shall be published in the Official Journal of the Community and in the National Gazette of each Member State.

DONE AT COTONOU ON THIS 17TH DAY OF NOVEMBER 1982
IN ONE SINGLE ORIGINAL IN THE FRENCH AND ENGLISH
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FOR THE COUNCIL OF MINISTERS

A large, stylized handwritten signature in black ink, consisting of several sweeping loops and curves, positioned above the printed name of the Chairman.

CHAIRMAN

HONOURABLE ISIDORE AMOUSSOU

ECONOMIC COMMUNITY OF WEST AFRICAN STATES

TWELFTH SESSION OF THE COUNCIL OF MINISTERS

COTONOU, 15 - 17 NOVEMBER, 1982

DECISION NO. C/DEC6/11/82 RELATING TO THE PROCEDURE FOR THE CONSTRUCTION OF THE HEADQUARTERS FOR COMMUNITY INSTITUTIONS

THE COUNCIL OF MINISTERS :

MINDFUL of Article 6 of the ECOWAS Treaty establishing the Council of Ministers, its composition and functions;

CONSIDERING Decision A/DEC 17/5/82 relating to the construction of the headquarters of the Institutions of the Community;

MINDFUL of Decision C/DEC8/5/82 of the Council of Ministers relating to the establishment of a Ministerial Ad Hoc Committee responsible for studying and formulating a short-term revival action programme for Community activities;

HAVING CONSIDERED and ADOPTED the report of the Ad Hoc Ministerial Committee on the issue relating to the construction of Headquarters for Community Institutions;

DECIDES :

Article 1

To approve that the following procedures be adopted in the construction of the Headquarters for the Community:

1. That tenders for the preliminary studies and designs of the Headquarters of the two Institutions shall be done on competitive basis as a result of advertisements in all the Member States of the Community.

2. After selecting the best among the preliminary plans, contract shall then be awarded to the Architectural company concerned to produce the detailed plans.

3. The Ad Hoc Ministerial Committee set up by the Authority vide Decision No. A/DEC17/5/82 shall consider all the relevant tenders and make recommendations to Council. The Committee shall recommend what roughly should go into the buildings as well as set a ceiling for construction costs.

Civil engineers as well as officials responsible for ECOWAS affairs in the Member States shall be appointed to serve as members of the Committee of Experts.

4. Tender for the construction of the headquarters shall be thrown open for competitive bidding in all the Member States.

5. The contract for construction shall be awarded by the Tender Board established by Decision A/DEC5/5/81.

6. The same procedure shall be followed in the two Institutions of the Community in respect of steps to be taken for the construction of the Headquarters.

7. Preliminary studies shall be presented not later than January 1983 for the Fund and June 1983 for the Executive Secretariat.

8. The preliminary studies for the construction of the headquarters of the Secretariat shall be financed by a loan given by the Fund which will be refundable.

9. Community borrowing from banks and financial institutions where ECOWAS places its funds shall be launched. These borrowings shall be guaranteed by the ECOWAS Fund.

10. The repayment of the loan shall be shared out among Member States in accordance with the present formula adopted for the assessment of contributions.

11. These loans shall be refunded in the form of contributions to a special fund managed by the ECOWAS Fund.

12. The possibility of obtaining financial assistance in the form of grants or subsidies for the construction of the Headquarters shall also be explored.

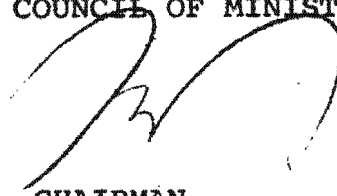
13. The Executive Secretary and the Managing Director of the Fund shall make the necessary contacts with the Institutions concerned in order to seek for the funds.

Article 2

This decision shall enter into force upon signature and shall be published in the Official Journal of the Community and in the National Gazette of each Member State.

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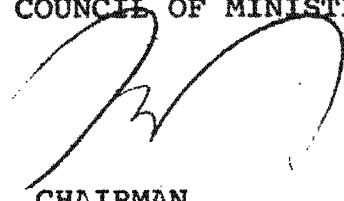
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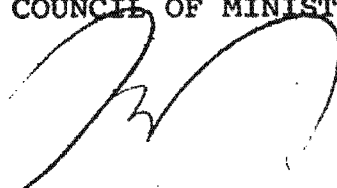
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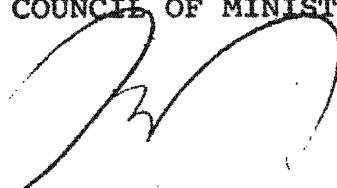
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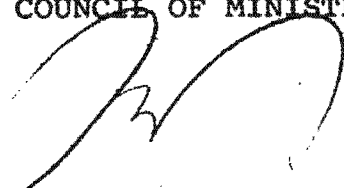
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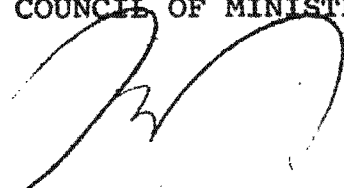
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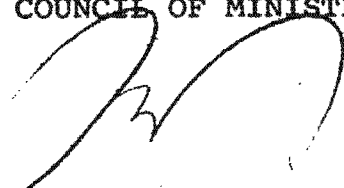
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