



## Invitation for Bids

### **Supply, delivery, installation and testing of IT Equipment and Accessories: Lot 1: Core Switches and Access Points; and Lot 2: Desktop Telephone Sets and Network Monitoring Tool**

**LCB No: 02/ECW-DAGS-DITS/2023**

**Date: 21<sup>st</sup> June 2023**

1. The ECOWAS Commission has allocated funds towards the cost of the: **“Supply, delivery, installation and testing of IT Equipment and Accessories for ECOWAS Commission:**
  - a. **Lot 1: Core Switches and Access Points**
  - b. **Lot 2: Desktop Telephone Sets and Network Monitoring Tool”.**
2. The ECOWAS Commission, therefore, invites bids for the supply, delivery, installation, testing and training as stated in the bidding document (where applicable) and in line with the technical specifications.
3. The Bidding Document is available online. Interested Bidders may obtain further information at the address below, during office hours: Monday to Friday from 9.00am to 4.00pm (Nigeria Time, GMT+1), ECOWAS Commission, Directorate of General Administration, Procurement Division, 1st Floor, Plot 101, Yakubu Gowon Crescent, Asokoro District, Abuja, Nigeria.  
**E-mail: [procurement@ecowas.int](mailto:procurement@ecowas.int); with copy to [sbangoura@ecowas.int](mailto:sbangoura@ecowas.int); [wajala@ecowas.int](mailto:wajala@ecowas.int); [aadebayo@ecowas.int](mailto:aadebayo@ecowas.int); [ikkamara@ecowas.int](mailto:ikkamara@ecowas.int); [neremie@ecowas.int](mailto:neremie@ecowas.int)**
4. Bids SHALL be valid for a period of **120 days** after Bid Opening and must be accompanied by a **Bid Security (ORIGINAL Bank Guarantee)**. The Bid Security SHALL REMAIN VALID for **150 days after bid opening**. The amount of the Bid Security shall be:
  - a. **Lot 1: Core Switches and Access Points:** The sum of **Three Thousand US Dollars (US\$3,000)** or its equivalent in one of the currencies of one of the ECOWAS member countries.
  - b. **Lot 2: Desktop Telephone Sets and Network Monitoring Tool:** The sum of **One Thousand US Dollars (US\$1,000)** or its equivalent in one of the currencies of one of the ECOWAS member countries.
5. Bids (**1 original and 3 copies**) SHALL be delivered in a sealed envelope clearly marked **‘Supply, delivery, installation and testing of IT Equipment and Accessories for ECOWAS Commission: Lot 1: Core Switches and Access Points / Lot 2: Desktop Telephone Sets and Network Monitoring Tool. “Do Not Open, Except in Presence of the OPENING COMMITTEE”.** The envelope SHALL also indicate the bidder’s name. Bids SHALL be deposited in the ECOWAS Tender Box located at the **Directorate of Administration and General Services, Procurement Division Office, 1st Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, Abuja, Nigeria.**

6. The deadline for submission of bids shall **be on or before Tuesday, 8<sup>th</sup> August 2023 at 11:00 am (Nigeria Time, GMT + 1)**. Bids will be opened the same day in the presence of the bidders who wish to attend at **12:30p.m, (Nigeria Time, GMT + 1), Room 523, ECOWAS Commission, Abuja, Nigeria**. (Either a physical opening session or via online participation to be confirmed).

7. This invitation for Bids can be also consulted on: <https://www.ecowas.int/ecowas-procurement/>

**Commissioner for Internal Services**