



## JOB PROFILE

<b>JOB TITLE</b>	Network Diffusion/Transmission Technician
<b>JOB CODE</b>	20003751
<b>INSTITUTION</b>	ECOWAS Commission
<b>GRADE</b>	G5/G6/G7
<b>AGENCY</b>	
<b>ANNUAL SALARY</b>	UA 30,909.55/35,014.58/39,210.51, USD48,769.08/55,246.00/61,866.35
<b>STATUS</b>	Permanent
<b>DEPARTMENT</b>	Office of the President
<b>DIRECTORATE</b>	Directorate of Communication
<b>DIVISION</b>	ECOWAS Regional Radio
<b>LINE SUPERVISOR</b>	Maintenance & Exploitation Officer
<b>SUPERVISING</b>	
<b>DUTY STATION</b>	LIBERIA

**Applications should be sent to:** [\\_B35networkdifftrantechradio@ecowas.int](mailto:_B35networkdifftrantechradio@ecowas.int)

**Deadline For Application: 9 July 2023**

### ROLE OVERVIEW

Under the supervision of the Maintenance & Exploitation Officer, the incumbent shall work continuously to improve the overall quality of ECOWAS Radio broadcast/ reception across Liberia and the ECOWAS Regions.

### ROLE AND RESPONSIBILITIES

- Assist in implementing the plan to replace / upgrades all transmitters' sites.
- Assist in network planning, implementation and maintenance of broadcast technology projects around the country and ECOWAS member States.
- Set up and operate remote broadcast systems (live or pre-recorded programs) including public address systems (PA) for ECOWAS / Government of Liberia-approved programs;
- Continuously expand the knowledge base on hardware and software used by the ECOWAS Radio network.
- Act as a rigger, must be certified and licensed in safety techniques for access to all structures, climbing methods, awareness of Radio Frequency Hazards, care and inspection of equipment, principles of fall prevention, rules of attachment and safe working practices.
- Monitor performance and coverage of transmitter stations with the assistance of audio chain



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and suggest improvements.

- Travel when needed to ECOWAS radio sites within the region to perform the maintenance tasks above.
- Perform any other duty assigned by the supervisor.

### **ACADEMIC QUALIFICATIONS AND EXPERIENCE**

- Brevet de Technicien Supérieur (BTS)/ Ordinary National Diploma (OND) or equivalent in a relevant technical specialty from a recognized University.
- Six (6) years of progressive experience in broadcasting, switching, control, and operation of transmission networks and systems in the context of FM radio broadcasting
- Knowledge and experience working with FM transmitters
- Knowledge of signal distribution over satellite, fixed terrestrial, and IP networks.
- Strong troubleshooting and problem-solving skills
- Ability to understand semi-routine instructions and carry them out with limited supervision.
- Broad knowledge of communication activities such as media coverage
- Knowledge and experience in Microsoft Office Suite/internet operations, desktop publishing and graphic software (e.g. Adobe Creative Suite).

### **AGE LIMIT**

- Be below 50 years old. This provision does not apply to internal candidates.

### **ECOWAS KEY COMPETENCIES**

- Ability to provide suggestions based on own observations that will improve the way work is accomplished and confidently lead on their implementation as requested.
- Demonstrated experience working effectively as a team member, mentoring teams and occasionally leading on discussions and/or replacing other leading roles as required.
- Ability to support the team by keeping abreast of the team's initiatives, events and needs, assisting team leaders as required.
- Ability work under pressure and be dependable for results.
- Ability to take responsibility for own career and performance and to engage in self-assessment activities regularly and independently
- Ability to develop and maintain skills and expertise required to perform in the role effectively.
- Excellent work ethics, positivity, motivation, flexibility, and problem-solving skills to carry out



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tasks associated with position.

- Ability to take initiative to resolve semi-routine problems and make recommendations to improve the quality/quantity of services to clients.
- Ardent desire to help others in a variety of circumstances of relevance to own work area and to refer to the appropriate person for further assistance as required.
- Ability to work as part of a team in articulating the needs of clients.
- Ability to manage own time effectively and meet service standards and objectives related to assigned responsibilities.
- Understands how to access internal resources or services to enhance cultural awareness and actively seeks to improve multicultural skills when interacting with others with culturally and linguistically diverse backgrounds, especially within west Africa.
- Ability to listen attentively to people's ideas, requests and concerns and to understand, internalize and develop diversity management skills in accordance with ECOWAS rules/policies.
- ability and responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- Ability to recognize preconceived notions and stereotypical views of certain groups and individuals and to successfully adopt inclusive and culturally appropriate behaviors.
- Basic understanding of the ECOWAS organizations mandates and its functions, particularly those of own institution/agency.
- Knowledge of ECOWAS routine procedures and practices as it relates to assigned responsibilities and work tools.
- Ability to apply ECOWAS standards for emailing and other routine tasks and to keep records, and information pertaining to assigned work in accordance with rules and regulations.
- Ability to apply ECOWAS procedures relevant to tasks and demonstrate understanding of associated systems, processes, rules and/or standards sufficiently to explain their necessity and to identify errors and consequences.
- Numeracy skills with the ability to collect, collate, classify and summarize data following clear and simple instructions.
- Ability to be innovative with established procedures with a view of improving performance and/or outputs.
- Ability to detect and correct errors and to keep accurate records of simple indicators/information.
- Ability to gather and arrange information and data in a simple and understandable manner.
- Ability to provide accurate and complete information to supervisor/co-workers/clients as



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requested, using good judgment, tact and diplomacy

- Ability to use computers with advanced word-processing skills including a working knowledge of spreadsheets, database, inter/intranet, email and social media.
- Ability to read/listen and understand routine instructions and carry them out with limited supervision.
- Ability to produce clear, concise, logical and grammatically correct written material in the three ECOWAS official languages and to have equal verbal language proficiency.
- Ability to address issues with others in a candid, polite, timely and straightforward manner.
- Proficiency in information communication technologies (ICT).
- Fluency in oral and written expressions in one of the ECOWAS official languages of the Community (English, French & Portuguese). Knowledge of an additional one will be an added advantage.
- Ability to organize routine work tasks, to identify solutions to address conflicting priorities or uncertainty in carrying out new or changing tasks.
- Ability to develop work goals and identify the steps needed to achieve these goals.
- Ability to understand and contribute to team or work unit goals as directed by supervisor.
- Ability to work within well-established office practices and balance multiple tasks within set deadlines.

**Assessment method:** Assessment of qualified candidates may include a written exercise and a competency-based interview.

**Special Notice:** This position is subject to local recruitment pursuant to staff rule article 9.3 of the ECOWAS Staff Regulations (revised 2021). All staff in the General Service and related categories shall be recruited from ECOWAS citizens who are resident in the Member state where the position has been advertised. A staff member subject to local requirement shall not be eligible for the allowances or benefits exclusively applicable to international recruitment.