



## **REQUEST FOR EXPRESSION OF INTEREST (Consulting services – individual consultant selection)**

Selection of 2 Individual Consultants for the Development of the State of Environment, Climate and Outlook Report (SoECR) In the Ecowas Region.

**Reference No. ECW/PC/ADM-PROC/07-18/SKB**

In the framework of the execution of the 2022 Budget, The Economic Community of West Africa States (ECOWAS) intends to apply a portion of its budgeted counterpart funds for the **Selection of a Team of 2 Individual Consultants for the Development of the State of Environment, Climate and Outlook Report (SoECR) In the ECOWAS Region.**

### **2. Objective:**

Objective fundamental is to have data and information that allow to have an overview of the state of the environment and climate and its evolution specifically, the objectives of the Regional SoECR for the ECOWAS region include, among others:

- Raise awareness among decision-makers about the environmental and climate changes taking place in the region and the different drivers of these changes;
- Describe the links between the environment and people, including describing how human communities have been or may be affected by environmental changes, and where;
- Contribute to strengthening the regional capacity to implement the Sustainable Development Goals through the provision of data and information, as well as its role in supporting sound policies and decision-making in the region;
- Provide analysis of new and emerging environmental issues in the region and their impact on human vulnerability and poverty, and in doing so, support forward planning;
- Provide information resources for educational and research purposes; and

- In addition, provide adequate data/information on the severity of environmental changes in the region to enable ECOWAS to deploy its resources effectively and also to build relevant partnerships.

3. The consultation will last for 4 months starting in July 2022. The consultants will prepare an overall work plan at the beginning of the assignment, which will be discussed and agreed with the Direction of Environment and Natural Resources (DENR) supervisor.

### **Tasks and responsibilities of consultants**

The Consultants' interventions will revolve around different tasks.

**Task 1:** Prepare a start-up report.

**Task 2:** Finalize the list of regional indicators for the environment

**Task 3:** Preparation of the draft report on the state of the environment, climate and outlook

The preparation of the report will require the consultants to carry out various activities, including:

- Develop the necessary tools for data collection.
- Collect all data and information
- Undertake an analysis to generate the required inputs and write the narrative chapters of the report.
- Conduct policy analysis and develop scenarios ;
- Propose integrated regional projects ideas

#### **Task 4: Facilitate the review, editing and publication of the report**

- Collaborate with cartographers and computer graphics;
- Review national environmental profiles;
- Revise the regional report on the state of the environment and climate and outlook.

#### **Task 5: Facilitate workshops and consultations;**

- Participate in the development of the TdRs ;
- Participate in the identification of participants ;
- Prepare working documents and communication materials ;
- Present SoECR's drafts ;
- Facilitate the work ;
- Support the technical secretariats of the meetings.

4. The ECOWAS Commission invites individual consultants to submit their applications for the services described above. Interested, eligible and qualified individual

consultants must provide complete information about their qualifications and experience, and demonstrate that they meet the requirements to provide the requested services

The criteria set for the pre-selection for each of the consultants members of the team are the following:

### **Educational Qualification**

- Graduate diploma (Master or a PhD) or equivalent in ecology, biology, environment, biodiversity, geography, natural resource management, forestry, public policy evaluation, planning.
- Good ability to analyze, synthesize, write and ease in the restitution of results.

### **Experience**

- Have at least ten (10) years of experience in the production of reports relating to the environmental situation in general or specific issues;
- Demonstrate a good knowledge of the environmental issues and hot spots of the ECOWAS area, in particular in relation to the following themes: climate change, biological diversity, water resources, marine and coastal resources, urbanization, gender and youth, land degradation, waste management, technology, demography, environmental governance ;
- Have completed at least two (2) SoECR development assignments at the national or international level ;
- Proven practice of diachronic analysis of changes in occupation, based on satellite images ;
- At least three (3) years' work experience in a sub-regional multicultural context.

### **Skill**

- Strong skills in illustrating reports using a variety of graphical and cartographic tools;
- Ability to work in multidisciplinary and multicultural teams ;
- Writing skills in one of the working languages chosen for the preparation of the report, namely English and French respectively for consultant 1 and consultant 2 of the Team of consultants. Working knowledge (oral and written) of another of these languages will be an asset.

**NB:** The attention of interested Individual consultants is particularly drawn to **Article 118 of the ECOWAS Revised Procurement Code (“Infringements by Candidates, Bidders and Awardees”)**, providing information on corrupt or fraudulent practices in competing for or executing a contract. In addition, please refer to the following specific information on conflict of interest related to this assignment as per **“Article 119 of the ECOWAS Revised Procurement Code**

**5.** The Consultants will be selected in accordance with the Selection of Individual Consultant set out in the ECOWAS Revised Procurement Code. The shortlisted candidates will be interviewed for the position.

Interested consultants may obtain further information at the email addresses below during office hours: **Monday to Friday from 9.00 am GMT+1 to 5.00 pm GMT+1.**

Email: [sbangoura@ecowas.int](mailto:sbangoura@ecowas.int) , with copy to: [procurement@ecowas.int](mailto:procurement@ecowas.int); [ykoffi@ecowas.int](mailto:ykoffi@ecowas.int)

6. Expressions of Interest (**1 original and 3 copies**) can be delivered in sealed envelopes and clearly marked “**Consultancy for the Development of the State of Environment, Climate and Outlook Report (SoECR) in the ECOWAS Region**”, **Do not open except in the presence of the Evaluation Committee**” to the address below latest by **August 8<sup>th</sup>, 2022 at 11.00 am (GMT+1), Nigerian Time.**

7. The ECOWAS Tender Box is located at the **Directorate of General Administration, Procurement Division, 1st Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, P. M. B. 401 Abuja Nigeria.**

Please note that electronic submissions are not accepted and shall not be evaluated

This EOI and TOR is also published on the ECOWAS website <http://www.ecowas.int/doing-business-in-ecowas/ecowas-procurement>